

Date: August 2024  
Review date: August 2025  
Responsibility: MW, DR

# Bishop Challoner School



## Scholarship Policy

### Appendix 2B Academic Scholarship Terms and Conditions

**NAME AND FORM – ACADEMIC SCHOLARSHIP AWARD (XX%) – YEAR X – FROM DATE**

Mr. M. Wallace, the Headteacher at Bishop Challoner School, has agreed a XX% Academic Scholarship to run from (Month) 20XX for XXX who will be in Year XX from (Month) 20XX.

Before accepting the offer, please carefully note the following Term and Conditions applicable to the Scholarship Award.

## **ACADEMIC SCHOLARSHIP – TERMS & CONDITIONS**

**Obligations of The Pupil:** A pupil who is the subject of an Academic Scholarship Award is required to work hard, to contribute positively to the life of the School, to be a credit to the School and to set a good example to other pupils. In addition, the continuance of the Scholarship Award will depend upon good progress and this will be reviewed each term.

**Obligations of the Parent(s)/Guardian(s):** The parents/guardians are expected to support and encourage the pupil to achieve the purposes of the Award and to uphold the aims and the good name of Bishop Challoner School. The parents/guardians are also required to pay the balance of the account by the first day of term unless an arrangement has been agreed with the Bursar's office to pay in instalments. In that case, the amount and dates of the instalments agreed must be strictly adhered to. **The offer of one of the limited number of Scholarships by the School is confidential and must not be discussed with other parties.**

**Withdrawal Of The Award:** The Award of the Scholarship will be reviewed termly and may be withdrawn by written notice sent to a parent if, in the opinion of the Headteacher acting in good faith, the pupil or a parent/guardian has not complied with the obligations set out in paragraphs 1 and 2 above, or otherwise the pupil has fallen below the required standards of conduct and progress and in the further opinion of the Headteacher there has been no significant improvement following consultation with a parent/guardian and/or the pupil and a written warning. Withdrawal of the Award shall take effect from the start of the following term.

Further, the Award may be withdrawn by written notice if the balance of the account remains unpaid 28 days after a written reminder has been sent to parents.

**Repayment:** Parents shall be required forthwith, upon written notice, to repay all or part of the benefits they have received under the Award, in any of the following circumstances:

- a) Up to three terms' benefits if the pupil has engaged in serious misconduct or has been expelled or removed for reasons of misconduct by the requirement of the Headteacher acting in good faith;
- b) Up to three terms' benefits in a case of the pupil being withdrawn for any reason during a school term without a term's written notice having been given.

**Fees In Lieu Of Notice:** For the avoidance of doubt, the benefits payable under an Award do not apply to any term for which the School has required payment of fees in lieu of notice.

**Terms and Conditions:** These Conditions of Award take precedence over any of the School's Terms and Conditions which are inconsistent with them but in all other respects the Terms and Conditions as amended from time to time shall apply and these Conditions of Award shall be interpreted in accordance with them.

**Mr. M. Wallace**  
**Headteacher**

Date

*To: Mr. M. Wallace, Headteacher of Bishop Challoner School*

**NAME – ACADEMIC SCHOLARSHIP AWARD (XX%) – YEAR X FROM DATE**

I hereby **ACCEPT / DO NOT ACCEPT** the Terms and Conditions of this Scholarship Offer as explained in the attached letter:

First Signature \_\_\_\_\_ Date \_\_\_\_\_

Please Print Name \_\_\_\_\_

Second Signature \_\_\_\_\_ Date \_\_\_\_\_

Please Print Name \_\_\_\_\_

*(Please sign both copies, return one copy to Mrs S Koureas, Bursar's Assistant, and retain one copy for your own records.)*