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**BISHOP CHALLONER SCHOOL**

**Autumn Term 2021**

**Termly Calendar**

**Useful Staff Contact Details**

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Head of Nursery Ms Emma Ludlam [eludlam@bcsweb.co.uk](mailto:eludlam@bcsweb.co.uk)

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Head of KS1 & KS2 Ms Alison Barker [abarker@bcsweb.co.uk](mailto:abarker@bcsweb.co.uk)

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Head of Years 7, 8 & 9 Mr John Lubi [jlubi@bcsweb.co.uk](mailto:jlubi@bcsweb.co.uk)

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Head of Years 10 & 11 Mrs Rachael Shields [rshields@bcsweb.co.uk](mailto:rshields@bcsweb.co.uk)

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Head of Years 12 & 13 Mr Lindsay Merrony [lmerrony@bcsweb.co.uk](mailto:lmerrony@bcsweb.co.uk)

**School Office**

Headteacher’s PA Mrs Penny Dormer [clerk@bcsweb.co.uk](mailto:clerk@bcsweb.co.uk)

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Office Manager Mrs Susanne Riddings [office@bishopchallonerschool.com](mailto:office@bishopchallonerschool.com)

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Administrative Staff Ms Mandy Clark [mclark@bcsweb.co.uk](mailto:mclark@bcsweb.co.uk)

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Admissions, Marketing Mrs Sara Pittman [spittman@bcsweb.co.uk](mailto:spittman@bcsweb.co.uk)

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Bursar’s Assistant Mrs Stella Koureas [skoureas@bcsweb.co.uk](mailto:skoureas@bcsweb.co.uk)

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School email addresses are [initialsurname@bcsweb.co.uk](mailto:initialsurname@bcsweb.co.uk). If you are not sure who to contact, use [office@bishopchallonerschool.com](mailto:office@bishopchallonerschool.com) and your message will be directed to the appropriate colleague.

**Date Brief detail of event Start End Location**

**Week 6 B**

**Mon 11 Oct** Staff Briefing 8.10am 8.30am Dining Hall

Harvest Festival Juniors8.45am 9.30am Main Hall

Junior School Assessment Week Ongoing All week

Dept/Subject Staff Meetings 3.45pm

Junior Parents Evening 4.30pm 7.00pm iCloud

Reception to Year 6

**Tues 12 Oct** English Workshop Nursery to Year 6 9.00am 12.00pm Main Hall

Junior Staff Meeting 3.45pm 4.45pm Classroom

Strategy and Development 6.00pm 8.00pm

Trustees’ Meeting

**Wed 13 Oct**Internal Sixth Form Taster Day 8.35am 3.35pm

Junior Parents Evening 3.30pm 5.30pm Via School

Reception to Year 6 Cloud

**Thur 14 Oct** Junior School Assembly 8.45am Main Hall

Fun on the Farm 10.00am 12.00pm

Marketing Meeting 12.15pm 1.15pm Meeting Room

Pastoral Evening Year 7 5.00pm 7.30pm Dining Hall

**Fri 15 Oct** Year 9 Mass 9.00am 10.00am Chapel

Year 5 and 6 Retreat to Aylesford 9.00am 3.30pm Aylesford Priory

Tuck Shop After School PTA Event 3.15pm Outside

**Senior School reports sent home 3.35pm**

**School Finishes for Half Term**3.35pm

**Date Brief detail of event Start End Location**

**Week 7 A**

**Mon 1 Nov** Staff Briefing 8.10am 8.30am Dining Hall

All Saints Day, Holy Day of

Obligation, Whole School Mass 9.00am 10.00am Main Hall

Staff Pastoral Meeting 3.45pm

**Tue 2 Nov** Junior Staff Meeting 3.45pm 4.45pm Classroom

COVID19 Vaccinations 10.00am 1.00pm Library

For students 12 to 15 years

**Wed 3 Nov** Aspire USA Visit – Sixth Form 9.00am 1.00pm

GDPR Training All Staff 3.45pm 5.00pm Dining Hall

**Sixth Form Open Evening 6.00pm 8.00pm**

Current and Prospective students

**Thur 4 Nov** Junior School Assembly 8.45am

Health & Safety Meeting 3.45pm 5.00pm Meeting Room

**Fri 5 Nov** All Souls Day Mass 6.30pm 7.30pm Chapel

Alumni & parents invited

**Sun 7 Nov** ISA Swimming Gala All day Trinity School

**Date Brief detail of event Start End Location**

**Week 8 B**

**Mon 8 Nov** Staff Briefing 8.10am 8.30am Dining Hall

Whole School Assembly 8.45am Main Hall

Dept/Subject Staff Meetings 3.45pm

House Christmas Decoration

Competition begins

**Tues 9 Nov** Junior Staff Meeting 3.45pm 4.45pm Classroom

Teaching & Learning Meeting 3.45pm 5.00pm Meeting Room

**Wed 10 Nov Open Morning 9.30am 11.30am**

**Thur 11 Nov** Junior School Assembly 8.45am Main Hall

Remembrance Day Assembly 10.50am 11.30am Main Hall

Marketing Meeting 12.15pm 1.15pm Meeting Room

Parents’ Evening Year 13 5.00pm 7.00pm

Finance, Premises, Health & 6.00pm 8.00pm Library

Safety Trustees’ Meeting

**Fri 12 Nov** Junior Pupil Voice 12.15pm 12.45pm Junior IT Suite

Globe Players Drama Productions 9.15am 3.10pm Main Hall

Years 7 to 11

Family Race Night PTA Event 7.00pm Main Hall

Parents and Staff

**Date Brief detail of event Start End Location**

**Week 9 A**

**Mon 15 Nov** Dioceses Education Visit 8.00am 3.35pm

Staff Briefing 8.10am 8.30am Dining Room

Whole School Assembly 8.45am Main Hall

Staff Pastoral Meeting 3.45pm

Education Trustee Meeting 6.00pm 8.00pm Library

**Tues 16 Nov** Junior Staff Meeting 3.45pm 4.45pm Classroom

**Wed 17 Nov** Year 1 Liturgy 9.15am Chapel

**Thurs 18 Nov** Junior School Assembly 8.45am Main Hall

**Fri 19 Nov** Flu Vaccinations Rec to Year 11 9.00am 11.00pm Library

Year 8 Mass 9.00am Chapel

Junior Disco PTA Event 5.30pm 7.00pm Main Hall

**Sat 20 Nov** Bromley Primary Schools 9.00am Crystal Palace

Cross Country Competition

Years 4, 5 and 6

**Date Brief detail of event Start End Location**

**Week 10 B**

**Mon 22 Nov** Staff Briefing 8.10am 8.30am Dining Hall

Whole School Assembly 8.45am Main Hall

Dept/Subject Staff Meetings 3.45pm

**Tues 23 Nov** Junior Staff Meeting 3.45pm 4.45pm Classroom

**Wed 24 Nov** Year 2 Liturgy 9.15am Chapel

**Thur 25 Nov** Junior Assembly 8.45am Main Hall

11+ Taster Day 9.00am 12.15pm Classrooms

Full Governors’ Meeting 6.00pm 8.00pm

**Fri 26 Nov** Year 7 Mass 9.00am 9.45am Chapel

**Date Brief detail of event Start End Location**

**Week 11 A**

**Year 11 and 13 Mock Examinations begin Main Hall**

**Mon 29 Nov** Staff Briefing 8.10am 8.30am Dining Hall

Staff Pastoral Meeting 3.45pm

Meet the Head 2.00pm 3.00pm Dining Hall

**Tues 30 Nov** Junior Staff Meeting 3.45pm 4.45pm Classroom

Deadline for House Christmas

Decoration Competition

**Wed 1 Dec** Nursery/Reception Advent 9.15am Chapel

Service

**Thur 2 Dec**

**Fri 3 Dec** Year 5 and 6 Mass 9.00am 9.45am Chapel

**Date Brief detail of event Start End Location**

**Week 12 B** Extra-curricular activities finish on Thursday 9th December

**Mon 6 Dec** Staff Briefing 8.10am 8.30am Dining Hall

Dept/Subject Staff Meetings 3.45pm

RWI Nursery Information 4.00pm 5.00pm Library

Session for Parents

**Tues 7 Dec** Junior Christmas Production 2.00pm 3.15pm Main Hall

**Wed 8 Dec** Year 1 and 2 Advent Service 9.15am 10.00am Chapel

Reindeer Visit and EYFS Christmas

Party 9.00am 1.00pm

Junior Christmas Production 6.00pm 7.15pm Main Hall

**Fri 10 Dec Deadline for Scholarship Applications 12.00pm**

Charity Christmas Jumper Day All day

Year 3 and 4 Mass 9.00am 9.45amChapel

PTA Christmas Fair 3.00pm 5.30pm Main Hall

**Date Brief detail of event Start End Location**

**Week 13 A**

**Mon 13 Dec** Staff Briefing 8.10am 8.30am Dining Hall

Whole School Assembly 8.45am Main Hall

**Tues 14 Dec** Carol Service Rehearsal 11.00am 12.00pm Chapel

**Christmas Carol Service 7.00pm 8.15pm St Edmund’s Church**

**Wed 15 Dec** Whole School Christmas Lunch 12.00pm 1.30pm Dining Hall

Nursery Nativity Play 6.00pm 7.30pm TBC

**Thur 16 Dec** End of Term Whole School Mass 9.15am 10.00am Main Hall

End of Term Assembly 11.00am Main Hall

**School Ends for Christmas Holiday**  **Noon**

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**Term Dates 2021-2022**

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| **Autumn Term 2021** | |
| Wednesday 1st and Thursday 2nd September | Staff CPD Day |
| Friday 3rd September | Staff CPD Day  Nursery, Reception,Years 7 & 12 Induction |
| Monday 6th September | Whole School returns |
| Monday 18th October – Friday 29th October | Half Term |
| Thursday 16th December | Autumn Term Ends at 12 noon |
| **Spring  Term 2022** | |
| Tuesday 4th January | Staff CPD Day  Nursery pupils morning only |
| Wednesday 5th January | Whole School returns |
| Monday 14th February – Friday 18th February | Half Term |
| Friday 1st April | Spring Term Ends at normal time |
| **Summer Term 2022** | |
| Monday 19th April | Staff CPD Day |
| Tuesday 20th April | Whole School returns |
| Monday 2nd May | May Day Bank Holiday |
| Monday 30th May – Friday 3rd June | Half Term |
| Friday 8th July | **Summer Term ends at 12 noon** |