

BISHOP CHALLONER SCHOOL

Breakfast Club – EMERGENCY Ad Hoc Sessions

PLEASE RETURN THIS FORM PLUS A **CHEQUE TO THE BREAKFAST CLUB LEADER (Mrs Vander Elst) or BURSAR'S ASSISTANT.**
Breakfast Club Direct Telephone Number: 020 8290 9558

Pupil's Name Form

Date of Birth

Please Write The Dates Required In The Table Below:

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY

THE COST FOR BREAKFAST CLUB IS £7.70 PER SESSION FOR EACH "EMERGENCY" SESSION –

I enclose a cheque made payable to "BISHOP CHALLONER SCHOOL" for :-


..... SESSIONS x £7.70 = £

I have written my Child's/Children's name(s) and "BREAKFAST CLUB" plus the dates I wish my child to attend, ON THE BACK OF THE CHEQUE.

I have completed the details on the attached REGISTRATION FORM: YES / NO (Please Circle)

Signed Date

Please Print Name

Please Cut 

(Please KEEP The Bottom Half Of The Letter For Your Information)

Dear Parent(s) and Guardian(s)

Breakfast Club – EMERGENCY Ad Hoc Sessions

The Breakfast Club, held in the Nursery, is a pre-school club available every morning during term time from 7.15am for children from Nursery to Yr6 to provide supervision of children whose parents need to leave them earlier than the start of school at 8.30am. A simple breakfast is included in the cost, but please note that breakfast cannot be provided after 8.05 am.

If you need to use the Breakfast Club due to an **EMERGENCY**, the cost is **£7.70 PER SESSION**. Payment is due at the time of the session. Please complete the form at the top of this letter **EACH TIME** you need to use the Breakfast Club. Please also complete the **REGISTRATION FORM** if this is the first time that your child is attending Breakfast Club, or if any of the information has changed since the last time you completed the form.

However, if your child is going to **attend regularly**, please complete the **BLUE Breakfast Club Form** when the cost Per Session, paid termly in advance, is **£6.00 Per Session**. Copies of the form are available from the School Office.

PLACES AVAILABLE ARE ALLOCATED ON A "FIRST COME, FIRST SERVED" BASIS.

Please place your cheque, made payable to "BISHOP CHALLONER SCHOOL", together with the form, in an envelope marked "Breakfast Club", and hand it to Reception OR the Breakfast Club Supervisor.

PLEASE WRITE YOUR CHILD'S/CHILDREN'S NAME(S) AND "BREAKFAST CLUB" PLUS THE DATES YOU WISH YOUR CHILD TO ATTEND ON THE BACK OF THE CHEQUE.

Late payment of Breakfast Club Fees will incur a **10%** late payment surcharge and cheques returned from the bank will incur a **£50.00** charge.

Thank you.

Yours sincerely,

Mrs S Koureas
Bursar's Assistant

020 8460 3546, Option 8
skoureas@bcswb.co.uk